

**VILLAGE OF MACEDON
81 MAIN STREET
MACEDON, NEW YORK 14502
REGULAR MEETING & ORGANIZATIONAL MEETING
WEDNESDAY, APRIL 9, 2008
7:00 P.M.**

ORDER The meeting was called to order at 7:00 p.m. with Mayor James Hoteling leading the Pledge of Allegiance to the Flag. The following persons were in attendance: Deputy Mayor Kenneth Schreiber, Trustees John Murphy, David Sliney, and Ron DeMena. Also in attendance were: Clerk/Treasurer Lisa Davis, Engineer Daniel Cornwall, DPW Foreman David LeMoyne and Jerry Locey.

PUBLIC

HEARING The Mayor opened the Public Hearing for review of the Preliminary Budget and waived the reading of the Public Hearing notice. There were questions with regard to whether or not the preliminary budget represents an increase in taxes. The answer was that it would not increase the tax amount.

MINUTES The following motion was made by Ken Schreiber and seconded by David Sliney:

RESOLVED that the minutes from the meetings dated March 12 and March 26, 2008 are approved.

Motion carried
Four votes in favor
One abstain

ABSTRACT The following motion was made by Ken Schreiber, and seconded by John Murphy:

RESOLVED, that the Clerk/Treasurer be authorized to pay the monthly abstract #11 in the following amounts:

Abstract #11
General Fund - \$42,769.56
Water Fund - \$10,939.84
Sewer Fund - \$10,433.91

Motion carried
Five votes in favor
None opposed

ORGANIZATIONAL MEETING

Mayor Hoteling read the following:

APPOINTMENTS

Building Inspector/Zoning Officer for a period of (1) year – Thomas Slater
Clerk Treasurer for the period of (4) years - Lisa Davis
Planning Board Chair for the period of (3) years - Kim Thompson
Planning Board Member for the period of (3) years - Jennifer Delehanty
Zoning Board Member for the period of (3) years - Vincent Caringi
Village Attorney for a period of (1) year – James Sapienza
Village Engineer for a period of (1) year – Dan Cornwall
Acting Justice for a period of (1) year – Thomas Crowley

Trustee David Sliney requested that the Board look to fill the Village Historian position and that line be placed in the budget for this service. The Board authorized Lisa to run an advertisement for this position and contact other Village's in the Wayne County area to determine what a fair salary would be.

MOTION The following motion was made by Ken Schreiber and seconded by John Murphy:

RESOLVED that the above listed Appointments are approved on this day, April 9, 2008 for the duration terms also listed above.

Motion carried
Five votes in favor
None opposed

COMMISSIONS

Deputy Mayor – Ken Schreiber
Fire Commissioner – John Murphy
Deputy Fire Commissioner – Jim Hoteling
Sewer Commissioner – Ken Schreiber
Deputy Sewer Commissioner – John Murphy
Water Commissioner – Ron DeMena
Deputy Water Commissioner – Dave Sliney
Parks Commissioner – David Sliney
Deputy Parks Commissioner – John Murphy
Health Commissioner – Jim Hoteling
Deputy Health Commissioner – Ken Schreiber
Streets & Sidewalks Commissioner – John Murphy
Deputy Streets & Sidewalks Commissioner – Ken Schreiber
Cemetery Commissioner – Ken Schreiber
Deputy Cemetery Commissioner – Ron DeMena
Personnel Commissioner – Jim Hoteling
Deputy Commissioner – Ken Schreiber
Senior Citizen Commissioner – David Sliney
Deputy Senior Citizen Commissioner – Ron DeMena
Cablevision Commissioner – Ron DeMena
Deputy Cablevision Commissioner – David Sliney
Culture & Arts Commissioner – Ron DeMena
Deputy Culture & Arts Commissioner – Jim Hoteling
Planning & Zoning Commissioner – Dave Sliney
Deputy Planning & Zoning Commissioner – Jim Hoteling
Revitalization Commissioner – Jim Hoteling
Deputy Revitalization Commissioner – Ron DeMena
Court Commissioner – Ken Schreiber
Deputy Court Commissioner – Jim Hoteling

MOTION The following motion was made by Jim Hoteling and seconded by Dave Sliney:

RESOLVED that the above listed Commissions are approved on this day, April 9, 2008 until such time of the next Organizational Meeting.

Motion carried
Five votes in favor
None opposed

MEETINGS

The Village of Macedon Board of Trustees shall meet the second and fourth Wednesday of each month at 7:00 p.m., at the Village Hall, 81 Main Street, Macedon, with the exception of the months of November and December, at which time, the meeting scheduled for the fourth Wednesday will not be held. The first meeting of each month will be utilized to conduct regular business and the second meeting of each month will be utilized to report and workshop with department heads. **At which will be required mandatory attendance of all Village Board members, Planning Board Chair, Zoning Board Chair, Zoning Code Officer, Village Attorney, and Village Engineer.**

The Annual Organizational Meeting will be held in conjunction with the first regular meeting in April 2009.

The regular meeting of the Village of Macedon Planning Board shall be held the first Wednesday of each month at 7:00 p.m., at the Village Hall, 81 Main Street.

The Zoning Board of Appeals shall meet on an as needed basis.

CLERK

At this time the Village Hall is not handicap accessible, and in order to meet the standards set by the Disabilities Act, certain clerk duties must be authorized. The Clerk/Treasurer and Deputy Clerk/Treasurer are now authorized to conduct village business at the street to accommodate a handicapped person, or conduct business via home visit to a handicapped resident when necessary. Upon request from a handicapped person, any village oriented board meeting can be scheduled at the new town complex/library, or fire hall, which is handicap accessible.

MILEAGE

Any village employee who uses his or her own vehicle for village related business shall be reimbursed at the same rate the federal government uses, which is \$.505.

NEWSPAPER

The official newspaper for the Village of Macedon shall be determined at the next scheduled meeting. David Sliney will be contacting the Courier-Journal to get clarification on distribution and reporter presence at our Village Board meetings to provide to the Board at the next meeting.

BANKS

The official depositories for the Village of Macedon shall be Lyons National Bank, HSBC, and Ontario National Bank.

The Village of Macedon has the following bank accounts:

Savings Accounts:

General Fund
Water Fund
Sewer Fund

Checking Accounts:

Cash Disbursements
Trust & Agency

Investment Accounts:

HSBC – money market
Ontario National Bank – certificate of deposit

PREPAY

In order to prevent assessment of late fees, the Clerk/Treasurer and Deputy Clerk/Treasurer shall be authorized to pay prior to board/audit meeting, the following: gasoline bills, electrical bills, petty cash accounts, debt service and interest on debt, social security, retirement, phone bills, and internet.

PETTY

The following petty cash accounts shall be authorized:

Village Hall – custodian – Lisa Davis - \$50.00
Highway Department – custodian – David LeMoyne - \$100.00
Water Department – custodian – Roy Cottrell - \$100.00
Sewer Department – custodian – Jerry Locey - \$100.00

PROCUREMENT

The Village of Macedon annually supplies to the Board of Trustees, a copy of the village's procurement policy.

STATE AID

The Mayor, Village Clerk/Treasurer and Deputy Clerk/Treasurer be authorized to apply for the following:

State Aid
Operation and Maintenance for the village sewer treatment plant
Consolidated Highway Aid (CHIPS)
Any other grant monies that may be available at no cost to the Village of Macedon.

SCHOOLS & CONFERENCES

During the coming official year schools, meetings, and conferences are held. With authorization from the Board of Trustees, certain municipal officials and employees may attend one or more of these meetings, trainings and conferences that benefit the municipality.

RELEVY The Village Clerk/Treasurer be authorized to relevy unpaid water and sewer rent accounts plus accrued penalty onto the village taxes, and that the unpaid village taxes be relevied to the Wayne County Treasurer's Office for payment.

The following motion was made by Jim Hoteling, and seconded by Ken Schreiber:

RESOLVED, that the Village Clerk Treasurer have the authority to process the above stated action.

Motion carried
Five votes in favor
None opposed

MOTION The following motion was made by Jim Hoteling and seconded by Dave Sliney:

RESOLVED, that a Public Hearing is set for the regularly scheduled board meeting on April 23, 2008 at 8:00 p.m. to finalize and approve the preliminary budget.

Motion carried
Five votes in favor
None opposed

PUBLIC

HEARING The following motion was made by Ken Schreiber and seconded by Ron DeMena:

RESOLVED, that there being no other public comment that the Public Hearing be closed at this time, 7:45 p.m.

Motion carried
Five votes in favor
None opposed

EXECUTIVE

SESSION The following motion was made by Jim Hoteling, and seconded David Sliney:

RESOLVED, that the regular meeting be adjourned at 8:25 and the Executive Session convene for discussion on a personnel issue and in addition to the Board, that the Clerk Treasurer also be in attendance,

Motion carried
Five votes in favor
None opposed

The following motion was made by John Murphy, and seconded by Ron DeMena:

RESOLVED, that the Executive Session be adjourned and the regular meeting be reconvened.

Motion carried
Five votes in favor
None opposed.

The Executive Session adjourned at 9:30 p.m.

ADJOURN The following motion was made by Ken Schreiber, and seconded by John Murphy:

WHEREAS, there being no further business, now

THEREFORE BE IT RESOLVED, that the meeting be adjourned.

The meeting adjourned at 9:35 p.m.

Respectfully submitted,

Lisa M. Davis
Clerk/Treasurer
Village of Macedon

Village of Macedon
Meeting Minutes
April 9, 2008